AGIC 2019 Conference Committee Meeting Notes
Thursday, April 18, 2019
10:00 am

In Attendance:
Kevin Blake
Robert Bush
Jami Dennis
Shawny Ekadis
Seth Franzman
Nicole Funicello
Teresa Gregory
Jason Howard
Shea Lemar
Jenna Leveille
Aryn Musgrave
Steve Whitney
Jeff Wilkerson
Troy Wiora

Committee coordination and meeting operation:
- NSGIC annual conferences –
  - 2019 Sep. 23-26.
  - 2020 Sep. 21-25.
  - We are targeting the 3rd week in Sep., which looks like will be the week before the NSGIC annual each year.
  - As long as they are not overlapping, we will make it work.
- GIS in Rockies –
  - Sep. 17 & 18, so no conflict.

Action Items:
Steve – Compile list of roles/tasks that we are looking for folks to take on, and distribute to the committee.

Outreach Committee Report:
- Efforts are underway on rural outreach.
- Contacting the Northern user group to promote the conference.

Action Items:
None.

Budget:
- Scholarship students will be covered for Tuesday meals and lodging.

Action Items:
Steve/Lucas/Jenna – Take a closer look at the 2018 proceeds.

Venue coordination:
- Future sites –
  - One place in Flagstaff that could be an option.

Action items:
Steve – Provide the meeting planners with the conference specs.

Website:
- Call for papers has gone out.
- Registration is close to being ready.
- Student scholarships is close to being ready.
- Volunteer of the year will be adjusted for the 2 awards.
- Social media outreach –
  - Facebook is set.
  - Working on LinkedIn.
  - Looking at Twitter.

Action Items:
None.

Agenda & speaker coordination:
- Mobile app –
  - ~85 folks downloaded it last year.
  - Did not do the best job organizing the agenda.
  - Keep an eye out for mobile apps at other conferences.
    - Jenna will reach out to NSGIC to see what they use.
  - Look for an app that focuses on the agenda, and not so much the social media aspect?
  - Work with the Outreach Committee.
- GISP abstract will be submitted.
- Keynote and lunch speakers are set –
  - Tuesday lunch – Kim Denny, Atlantic, presenting on the history of LiDAR.
  - Wednesday keynote – Bill Williams, Applied Geographics, presenting on Carpe Geo and Parvum Momentum.

- o Wednesday lunch – Lisa Atkins, State Land Commish, presenting on ???, and Jenna Leveille, AGIC Mascot, presenting on something AGIC related.
    - o Thursday lunch – Tom Patterson, Cartographer | United States National Park Service (retired), presenting something on cartography.
    - o Friday lunch – Conference wrap-up.
- It was decided that we would start the Wednesday morning sessions at 8:00 a.m., in order for the Plenary session to start at 10:00 a.m.

Action Items:
All – Send feedback and/or ideas for presenters/topics to Jami.

Steve – Research further using the Prescott/Chino rooms for computer labs.

Jenna – Reach out for R presenter/instructor.

Exhibitor/sponsor participation:
- One gold and one bronze sponsor have paid.
- A handful of pending applications.
- Many have said that they will be there.

Action Items:
None.

Materials and mail-outs:
- The 2019 conference has been advertised on the following –
    - o GIS Café Geoplace
    - o GISuser.com
    - o GIS Lounge
    - o URISA
    - o NSGIC

Action Items:
None.

Registration:
- Stick with 7:00 a.m. registration opening on Wednesday.

Action Items:
None.

Maps & Apps Challenge:
- Wednesday night -> provide paper forms again?
  - We get more votes with paper ballots.
  - We could consider going back to all paper.
- It was decided that we would go back to paper-only ballots, but still use the same submission process.
- Announcement flyer will be updated and distributed early as possible.

Action Items:
Jenna/Shawny – Coordinate with the Grand Canyon submitters.

Awards:
- It was decided that we would try 2 volunteer of the year awards –
  - AGIC specific
    - Chair would pick
  - At-large
    - Conference committee subgroup would pick
  - If we don't get enough nominations, then we would go with one (or none).
  - We need to promote this more.

Action items:
All – Promote the two volunteer of the year awards every change that you get.

Printing:
- No discussion.

Action items:
None.

Computer labs:
- No discussion.

Action items:
None.

Conference program:
- No discussion.

Action items:
None.

T-shirts:
- No discussion.

Action items:
None.

Attendee Packet:
- No discussion.

Action Items:
Jami – Research what Lane has to offer for conference bags.

Steve/Jenna – Inventory supplies.

Social Events:
- No discussion.

Action Items:
None.

General:
- Student scholarship coordination is finishing up.

Action Items:
Steve – Coordinate student scholarships.